

Tatham Parish Council

Minutes of the parish council meeting held on Tuesday 17th July 2018 at 7.30pm at The Old School, Lowgill.

Present: Cllr Deller, Cllr Mason, Cllr Osborne, Cllr Taylor (Chairman) Cllr Winstanley.

18/42 Apologies for absence.

Cllr Dawson.

18/43 Minutes

It was resolved that the minutes of the meeting held on Tuesday 15th May 2018 were approved and signed by the chairman.

Proposed by Cllr Osborne.

Seconded by Cllr Deller.

18/44 Declarations of interest and dispensations.

No interests declared.

18/45 Open forum.

Parking in Wray is an issue. The parking in the lay-by has no restrictions, but the cars that park there are mounting the pavement. The clerk will enquire with Wray PC whether they would agree to a parking review by LCC Highways and the police.

18/46 Planning.

Green Farm planning application has been refused.

Cllr Mason has drafted a letter to Elliot Lorimer at the AONB to request that some guidance on the application of sustainability criteria within the AONB is incorporated into the AONB management plan.

The clerk was asked to forward the letter to Mr Lorimer and Jane Parkinson at Lancaster City Council.

18/47 GDPR update and ICO annual fee consideration.

The clerk has audited the parish archive and shredded documents that do not need to be retained.

The clerk advised the councillors to create new parish council email addresses, instead of using their personal email accounts for correspondence. The parish council also needs to register with the ICO to comply with the data processing regulations.

It was resolved that the parish council will not register with the ICO at this time, or create new email accounts for the parish council.

Proposed by Cllr Taylor

Seconded by Cllr Deller.

18/48 GDPR policies, standing orders, financial regulations and financial risk assessment adoption.

It was resolved that the documentation be adopted by the parish council for 2018.

Proposed by Cllr Osborne.

Seconded by Cllr Taylor.

18/49 Accounts and finance.

Payments

Gill Mason, clerks wages £150.00 and expenses £30.19 (May and June)	£180.19
GDPR toolkit pack contribution	£5.00
Tatham Old school	£550.00
Tatham PCC	£260.00
Wrayly Mail	£50.00
LASRUG	£25.00
NW air ambulance	£150.00
Came and Company insurance	£218.00
Made in Wray – C Halstead, village contractor (June/July)	£300.00

It was resolved that the above payments be made.

Proposed by Cllr Osborne.

Seconded by Cllr Taylor.

Receipts

Bench insurance claim (£319.99 minus excess and vat £178.33)	£141.66
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18/50 Parish management and maintenance.

Boundary milestone maintenance

Cllr Taylor has moved the post so that the milestone is more visible.

Wray signage maintenance

The clerk has asked the village contractor to maintain the three signs. The cost of the maintenance will be £180.00.

18/51 Health and social care update.

The clerk circulated the reply from Morecambe Bay CCG regarding the health provision in Bentham. Cllr Osborne said there was nothing more than can be done at this time.

Bentham has set up a 'dementia friendly community' project and has asked if the parish council can support them by donating £5.

It was resolved the parish council support the project.

Proposed by Cllr Winstanley.

Seconded by Cllr Mason

18/52 Reports and correspondence.

St James the Less church, thank you for donation email – noted.

Report from Tatham in need charity – circulated and noted.

18/53 Date of next meeting.

18th September 2018 at 7.30pm.

Press and public are welcome to attend.