

# Tatham Parish Council

## Minutes of the annual parish council meeting held on Tuesday 15<sup>th</sup> May 2018 at 7.30pm at The Old School, Lowgill.

**Present:** Cllr Dawson, Cllr Deller, Cllr Harrison, Cllr Mason, Cllr Osborne, Cllr Taylor (Chairman).

**18/31 Apologies:** Cllr Winstanley.

### **18/32 Minutes**

It was resolved that the minutes of the previous meeting were approved and signed by Cllr Taylor.

Proposed by Cllr Taylor.

Seconded by Cllr Deller.

### **18/33 Declarations of interest and dispensations.**

No interests declared.

### **18/34 Open forum.**

A resident had reported that there is a possibility that the settlement at Ivah is being used as a burial ground. This is not a parish council issue but the councillors will observe the activity.

### **18/35 Planning applications.**

The Green Farm planning application has been refused.

The clerk was asked to contact Cllr Jane Parkinson to thank her for her support of the parish council's objections to the Green Farm planning application and for taking the observations to committee for decision.

### **18/36 Accounts and finance.**

#### ***Payments***

Gill Mason, clerks wages £150.00 and expenses £47.61 (March & April) £197.61

LALC subscription £85.90

Naomi Prescott (internal auditor) £75.00

Friends of Tatham Fell School £100.00

St James the Less Church £260.00

Cath Halstead – village contractor (April/May) £300.00

It was resolved that the above payments be made.

Proposed by Cllr Taylor.

Seconded by Cllr Harrison.

#### ***Receipts***

Precept £4834.12

### **18/37 Parish management and maintenance.**

The clerk was asked to contact LCC Highways to request that Monks Gate and Knott Hill Road are resurfaced and to report that both sides of the road have decayed next to the Clearbeck Bridge (as you walk from Mill Houses).

The clerk will also enquire whether the fingerpost at Old Moor Road can be replaced.

The clerk will contact Cath Halstead to request a quote for the refurbishment of three wood signs in Wray.

It was resolved that the refurbishment of the three signs is ordered up to a cost of £250.00.  
Proposed by Cllr Osborne.  
Seconded by Cllr Harrison.

**18/38 GDPR update and approve the £5 contribution to the GDPR pack.**

The clerk will complete an audit of the parish council's administration and report back at the next meeting.

It was resolved that the parish council contribute to the GDPR pack and that the clerk is named as the data controller for the parish council.

Proposed by Cllr Osborne.  
Seconded by Cllr Deller.

**18/39 Health and social care update.**

Cllr Osborne reported that the sheltered housing in Bentham should be starting to be built soon and that the Giggleswick Continuing Care branch, of which a lot of residents are dependant on, has had a reprieve and will be staying open.

The clerk was asked to follow up the response to the letter and email sent to Mr Bennet at Morecambe CCG.

**18/40 Audit arrangements.**

It was resolved that the audit documentation be signed as a correct record of the annual accounts by the chairman.

Proposed by Cllr Mason.  
Seconded by Cllr Dawson.

**18/41 Date of next meeting.**

Tuesday 17<sup>th</sup> July 2018 at 7.30pm at Lower Tatham Church.

The meeting closed 9.08pm