

Tatham Parish Council

Minutes of the parish council meeting held on Tuesday 29th September 2020 at 7.30pm via Zoom (video conferencing)

Present:

Cllr Harrison (Chair), Cllr Osborne, Cllr Taylor, Cllr Deller, Cllr Wilson, Cllr Stone, Cllr Ray & Mr Hunter (Clerk).

20/48 - Apologies for absence.

- None

20/49 - Declarations of interest and dispensations.

Cllr Ray declared a personal interest in the planning application (20/00661/FUL) related to Barley Bank Cottage.

20/50 - Public Time

No issues were raised during public time.

20/51 - Minutes of the meeting held on Tuesday 21st July 2020.

The minutes were approved and signed by the chair.

20/52 – Planning Applications

- Perry Moor, Old Moor Road (20/00767/FUL).
 - It was **resolved** to support this application
- Perry Moor, Old Moor Road (20/00843/FUL).
 - It was **resolved** to support this application
- Craggs Cottage, Craggs Lane (20/00590/FUL).
 - It was **resolved** to support this application with conditions
- Barley Bank Cottage, Rantreefold Road (20/00661/FUL).
 - It was **resolved** to support this application

The Parish Council discussed how best to deal with, and comment upon, planning applications arrive in between full parish council meetings. It was **resolved** that this issue would be deferred until the November 2020 meeting.

20/53 – Craven District Planning Consultation (Affordable Housing)

Cllr Osborne explained the background to this issue. It was **resolved** that Cllr Osborne would draft a letter, on behalf of the council, in response to the consultation.

20/54 – Parish Council Notice Boards

The Parish Council discussed the possibility of replacing and/or relocating 2 of its 3 notice boards. It was **resolved** that this issue would be deferred until the January 2021 (budget setting) meeting.

20/55 – Standing Orders

The Parish Council's Standing Orders were reviewed. It was **resolved** to adapt and adopt the latest model template produced by the National Association of Local Councils (NALC).

20/56 – Financial Regulations

The Parish Council's Financial Regulations were reviewed. It was **resolved** to adapt and adopt the latest model template produced by the National Association of Local Councils (NALC).

20/57 – Vexatious Complaints Policy

The Parish Council reviewed this draft policy. It was **resolved** to adopt the policy and review it in 2 years' time.

20/58 – Out Barns within Tatham

The Parish Council has been invited to support SPAB and the AONB in relation to influencing and encouraging landowners to preserve and maintain the numerous out barns within the parish many of which are regarded as important ancient buildings. It was **resolved** to defer this issue until after the COVID-19 pandemic when the landowners could be physically brought together e.g. at a meeting.

20/59 – Information Flyer

Cllr Stone presented the 2-page 'Information Flyer' she had developed to explain the work of the parish council and to enhance communication and engagement with residents. It was **resolved** to get the flyers professionally printed and distributed to every property within the parish.

20/60 – Accounts and Finance

- ***It was resolved to make the following payments:***

○ Clerk (August & September 2020 salary).	£200.00
○ C Halstead – Lengthsman (August/September invoice)	£330.00
○ Patrick Internet (annual website fee)	£24.99
○ R Wilson (reimbursement for printing of the 'Information Flyer')	£35.00

The clerk presented the financial position & budget statement as at 1st September 2020.

20/61 – COVID-19

It was **noted** that the Clerk continued to participate in monthly (online) meetings with Lancaster City Council to ensure that any parishioners who may be vulnerable and/or in need of assistance are receiving the necessary support

20/62 - Reports and correspondence

- ***Lancaster City Council Planning Policy (Local Plan)***

- Cllr Wilson reported that the recently adopted Local Plan was now being reviewed in the light of the declared climate emergency. The Parish Council has, as part of the review, been invited to comment. Cllr Wilson agreed to draft a response for consideration by the other councillors.

- ***Lengthsman***

- Cllr Harrison reported that the Lengthsman continues to provide an excellent service and is very responsive and flexible in relation to the work she's asked to undertake.

- ***Communications***

- Cllr Stone reported that 'Contact & Information' posters had now been attached to each of the 3 notice boards
- Cllr Stone reported that parishioners could now sign-up (i.e. subscribe) for an electronic 'newsletter' and/or for electronic 'notifications of planning application(s)' via the parish council website.

- ***County Council Liaison (Highways & Public Footpaths)***

- Cllr Wilson reported that he had now mapped all the 40 miles of public footpaths (within the parish) onto the 'Parish Online' web based software. He had also logged, via the County Council website, all the damaged or broken stiles and gates, along with other footpath related problems, with a view to getting them repaired as soon as possible.

- Cllr Wilson asked if the County Council was still offering and/or willing to devolve the maintenance of public footpaths to parish councils and, if so, on what terms? The Clerk agreed to inquire about this with the County Council.
- **Lune Valley Greenway**
 - It was noted that Cllr Wilson had attended a meeting, on behalf of the parish council, with [Sustrans](#). The purpose of this meeting was to begin exploring the possibility of extending the cycle way further up the Lune Valley from Bull Beck Picnic site to Wennington. The parish council are supportive of this initiative and Cllr Wilson agreed to keep the council updated on developments.

20/63 - Date and Time of next meeting

- Tuesday 17th November 2020, 7.30pm via Zoom.

The meeting closed at 9.30pm

Signed: Chairman	Date:
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