

Tatham Parish Council

Minutes of the Parish Council Meeting held on

Tuesday 23rd May 2023

The Old School, Lowgill, LA2 8PS

7.45 pm – 9.00 pm

Present:

Cllr Osborne (Chair), Cllr Taylor, Cllr Stone, Cllr Ray, and 2 members of the public.

23/36 - Election of Chairman & Vice Chairman for Parish Council and Sub Committees

Cllr Osborne received a nomination from the Councillors for the Chairman for 2023-4

Cllr Taylor was proposed by Cllr Osborne and seconded by Cllr Ray.

Cllr Taylor signed the declaration of acceptance.

Cllr Taylor received a nomination from the Councillors for Vice Chair for 2023-4.

Cllr Stone was proposed by Cllr Osborne and seconded by Cllr Ray.

Cllr Stone signed the declaration of acceptance.

Cllr Taylor received a nomination from the Councillors for Chair of Carbon Committee 2023-4.

Cllr Wilson was proposed by Cllr Osborne and seconded by Cllr Ray.

Cllr Osborne, Cllr Stone and Cllr Wilson were thanked for covering Clerk and RFO activities over the previous year. .

23/37 - Apologies for absence.

Councillor Wilson. Absence accepted by the Parish Council.

23/38 - Declarations of interest and dispensation.

None

23/39 - Public Participation

The two members of the public commented on the recently completed Sustainability Survey.

23/40 – Minutes of the Parish Council Meeting held on Tuesday 21st March 2023.

The minutes were approved and signed by the chair.

23/41 – 2022-2023 Accounts and Annual Governance Statement Approval (AGAR)

Documents circulated previously for review, 2022-23 Internal Audit, End of Year 2022-23 Accounts. The Certificate of Exemption, Annual Governance Statement and Accounting Statement were signed by the required officers and members of the Parish Council"
Resolved to approve all.

23/42 – Celebration/Commemoration of the Coronation.

Resolved a seat be purchased and placed at the junction of Long Lane/ Old Moor Road.

23/43 – City Council Sustainability Survey.

Resolved to invite Lancaster City Councillors, Cllr Pritchard and Cllr Jackson and Paul Hatch, Principal Planning Officer, to further discuss.

23/44 – Recruitment of new Councillors

Resolved to notify Lancaster City Council of 2 Casual Vacancies.

23/45 – Haweswater Aqueduct Resilience Programme (HARP)

Resolved that Cllr Osborne and Clerk contact Lancaster City Council.

23/46 – Distribution of Lead Roles

Resolved to appoint the following Councillors.

Cllr Taylor – Planning and AONB.

Cllr Stone – Finance, Communications and Data Protection.

Cllr Osborne – Lengthman liaison, Highways, Health & Wellbeing

Cllr Wilson – Rights of Way and Website. Chair of Carbon Committee.

Cllr Ray – Health & Safety, Community Emergency Plan (CEP).

Cllr Osborne assisted by Clerk - HARP

23/47 – Agree Insurance Provider for 2023 - 2024

Resolved to accept quotation from Zurich. Cllr Ray thanked for obtaining quotes.

23/48 – Transfer of Parish Records to the Lancaster Record Office

Clerk to contact Lancaster Record Office for clarification of which must be kept, for how long, any Data Protection issues.

23/49– Planning

Planning Applications.

23/00238/VCN Thwaite Moss Listed Building consent for amendments. Not commented.

23/00108/FUL Higher Lythe Barn. alterations to porch and windows. Supported.

23/00353/FUL Moorlands. Polytunnel. Supported.

23/00543/FUL Fleet House. Erection of extensions. No objection to the extensions but objected to apparent obstruction of a footpath included in plans.

23/00589/FUL Moorlands. Erection of extension and balcony. Supported

23/50 – Finance

The following 'Receipts' were noted:

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| • Wennington Council share of Zoom Subscription | £59.95 |
| • Parish Precept | £6,042.00 |

It was resolved to make the following 'Payments':

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| 1. LALC Annual Membership | £73.42 |
| 2. Zoom Renewal of Annual Subscription | £143.88 |
| 3. Scribe Renewal of Annual Subscription | £103.68 |
| 4. Tatham Fells Old School Room Hire (May) | £20.00 |
| 5. Huws Gray (Fast set Postfix) | £42.10 |
| 6. Huws Gray (Timber, washers, screws etc) | £86.65 |
| 7. Internal Auditor Fees | £75.00 |
| 8. Clerk's Salary April | £77.50 |
| 9. Clerk's Salary May | £115.00 |
| 10. Quarterly Bank Service Charge | £18.00 |
| 11. Lengthsman's Activities April | £107.52 |
| 12. Lengthsman's Activities May | £152.63 |

Grants to approve

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| 13. Tatham Fells Old School | £600.00 |
| 14. The Friends of Tatham Fells School | £100.00 |
| 15. The Church of the Good Shepherd PCC | £400.00 |
| 16. St James the Less PCC | £300.00 |

23/51 - Date and Time of next meeting

Tuesday 18th July 2023, 7.30pm, The Old School, Lowgill, Tatham. LA2 8PS

The meeting closed at 9.05 pm

Signed: Chairman	Date: 18/07/2023
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