

Tatham Parish Council

Minutes of the Parish Council Meeting held on Tuesday 19th March 2024
St James the Less Church, Tatham, LA2 8NH
7.30 pm – 9.16 pm

Present:

Cllr Taylor (Chair), Cllr Osborne, Cllr Wilson, Parish Clerk.

24/021 - Public Participation

Cllr Pritchard (Lancaster City Council) attended.

24/022 – Apologies for absence.

Apologies received from Cllr Ray due to work commitments. These were accepted.

24/023 - Declarations of interest and dispensation.

None

24/024 – To consider and approve the minutes of the Parish Council Meeting held on Tuesday 16th January 2024

The minutes were approved and signed by the chair.

24/025 - To accept the resignation of Cllr Stone and to thank Cllr Stone for her service to Tatham Parish Council.

It was agreed that Tatham Parish Council places on record its thanks and appreciation to Cllr Stone for her hard work and service.

24/026 -To receive written applications for the office of Parish councillor and to Co-opt candidates to fill the existing vacancies.

It was agreed this item be deferred.

24/027 - To review and approve the following up dated policies as published on the Parish Council website; Effectiveness of Internal Controls, Risk Management Policy, Asset Register for 31st March 2024.

It was agreed the changes following review be confirmed and the updated policies be published on the Parish Council website.

24/028 - To approve the appointment of Naomi Prescott as the Internal Auditor for 2023-24.

The appointment was approved for 2023-24. Council were advised a new Internal Auditor will be required for 2024-25.

24/029 - To discuss and agree a response to the invitation to participate in 'Light up Lancashire', a celebration of the 80th Anniversary of the D Day landings on June 6th this year. There are a large number of events taking place around the UK and abroad, one of the main elements is the lighting of Beacons that will take place at 21:15 hrs on that day as a token of the "Light of Peace".

It was agreed that Tatham Parish Council would be unable to participate due to the cost of insurance. Council was advised events are being planned at Bentham and Lancaster to celebrate the anniversary.

24/030 - To discuss and agree a response to the scheme to allow public authorities across the UK to apply for a free, framed portrait of HM The King to celebrate the new reign.

It was noted that Tatham Parish Council do not own any public buildings and would not be eligible to apply.

24/031 - To decide how to reappportion the Lead Roles of existing Councillors following the resignation of Councillor Stone.

It was agreed that Cllr Wilson take the lead roles of Communications and Data Protection, Cllr Taylor take the lead role of Finance

24/032 - To decide a response to the City Council's Settlement Review which includes the questions 'What are your aspirations (as a Parish Council) for the Settlement?' To also agree a response to questions concerning EV charge points and office space/co working spaces. These are part of the Council's scoping to review the 2024 Local Plan for the area.

The Settlement Review had been discussed and submitted in 2023, it was agreed the previous submission be reviewed and resubmitted. Cllr Osborne agreed to review the statement, Cllr Taylor agreed to complete the form.

24/033 - To review the grant applications received and decide grant to be awarded.

Three grant applications with supporting information were received and circulated before the meeting. In January 2024, the annual Budget had been adjusted due to other costs incurred leaving a sum of £1000 for grant awards. Following discussion it was decided the 2024/2025 awards would be;

The Old School, Lowgill	£500
The Church of the Good Shepherd	£300
St James the Less	£200

24/034 - To discuss potential requirement of temporary cover for lengthsman duties.

Cllr Osborne advised the lengthsman may be late commencing work due to recuperation. It was agreed Cllr Osborne keep in touch with the lengthsman and advise Council accordingly.

24/035 - Recent Planning Applications

23/01421/FUL Ashleys Farm, Supported by TPC. Permitted by LCC.

23/01357/FUL Green Farm , TPC neutral response. Pending Decision by LCC.

24/036 - Finance

It was resolved to make the following payments.

Room Hire, Church of St James the Less	£20.00
Clerk's Salary February	£155.00
Clerk's Salary March	£155.00
Contribution towards new defibrillator battery	£105.00

Review and approve the current budget position.

The current budget position was reviewed and approved.

24/037 - For information

Public Rights of Way

Health

Highways

HARP

Lengthsman Duties

24/038 - Date and Time of Next Meeting

Annual Parish Meeting 7.00pm, Tuesday 21st May 2024 followed by the Parish Council Meeting at The Old School, Lowgill, LA2 8PS

Signed: Chairman	Date:
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