

Tatham Parish Council

**Minutes of the Parish Council Meeting held on
Tuesday 20th May 2025
The Old School, Lowgill, LA2 8PS
7.57 pm – 9.15 pm**

Present:

Cllr Taylor (Chair), Cllr Osborne, Cllr Wattam, Cllr Wilson.
1 member of the public
Clerk. M Brady

25/043. Public Participation (limited to 5 minutes per member of the public and 30 minutes maximum*)

None

25/044. Election of Chair and Vice Chair for Parish Council and Sub Committees.

Councillors Osborne and Wattam proposed and seconded Councillor Wilson be elected Chair of the Parish Council and Sub Committees.

Councillor Wilson was duly appointed and took the Chair.

Councillors Wilson and Taylor proposed Councillor Wattam be elected Vice Chair of the Parish Council and Sub Committees.

Councillor Wattam was duly appointed.

25/045 Apologies for Absence.

Apologies received and accepted from Councillor Parker.

25/046 Declarations of interest and dispensations

None

25/047 To consider and approve the minutes of the meeting held on Tuesday 18th March 2025

The minutes of the meeting held Tuesday 18th March 2025 were approved.

For Decision

**25/048 2024-25 Accounts and Annual Governance Statement Approval (AGAR)
Consider and resolve any issues raised in the 2024-25 Internal Audit.**

There were no issues raised by the Internal Auditor

Review and approve the End of Year 2024-25 Accounts.

The End of Year 2024-25 Accounts were reviewed and approved.

Approve and sign off the Accounting Statement 2024-25.

The Accounting Statement 2024-25 was approved and signed off.

Approve and sign off the Certificate of Exemption for smaller authorities.

The Certificate of Exemption for smaller authorities as approved and signed off.

Approve and sign off the Annual Governance Statement 2024-25.

The Annual Governance Statement 2024-25 was approved and signed off.

25/049. To consider the provision of signage warning Knott Hill Road is unsuitable for delivery vans.

It was resolved the Clerk write to Lancashire County Council Highways Dept requesting a site visit be made to discuss the issue and signage to remedy.

25/050. To decide possible Parish Council involvement in refurbishment or replacement of gate at junction of Knott Hill Road and Lowgill Lane.

It was resolved to include this item in the proposed site visit by Highways.

25/051 To consider Lengthsman request to increase the hourly rate to bring it in line with other Parishes. If agreed to start new payments from May 1st.

It was resolved to increase the hourly rate for the Lengthsman to £20.00 per hour and that a further works programme be considered at the July meeting.

25/052 To accept a quotation for repairs the Green Lowgill at the war Memorial and to seek financial assistance from the Harold and Alice Bridges Charity or the War Memorial's Trust if deemed necessary.

It was resolved to seek additional quotations for the repairs to submit applications for assistance from the Harold and Alice Bridges Charity or the War Memorial's Trust.

25/053 To accept the invitation to the Lancaster City Council Forum where an up date will be given around the ongoing work on the Local Plan.

Councillors Osborne and Wilson accepted the invitation to Lancaster City Council Forum and to report back to the Parish Council.

25/054 To continue the review of the Community Emergency Plan.

Councillor Wattam gave an update on his review of the Community Emergency Plan, the next steps which would be to liaise with neighbouring parishes and report back at a future meeting.

25/056 To continue to monitor any further plans drawn up by HARP.

Councillor Parker continues to monitor.

25/057 Recruitment of new Councillors.

It was resolved the two vacant posts will be advertised.

25/058 To agree an insurance provider for 2025-2026.

The current provider, Zurich Insurance have quoted a renewal figure of £304.00, it was agreed this quote be accepted,

25/059 Recent Planning Applications

12/00749/FUL Cowkins Coppice No decision, Enforcement matter.

25/060 Finance

Resolved to approve the Receipts, Payments and Grants as presented.

Receipts

Parish Precept	£6,162.84
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Payments to approve

• LALC Annual Membership	£81.24
• Scribe Renewal of Annual Subscription	£103.68
• Tatham Fells Old School Room Hire (May)	£20.00
• Internal Auditor Fees	£125.00
• Salary	£361.66
• Annual Bank Service Charge paid monthly	£72.00

Grants to approve

• Tatham Fells Old School	£500.00
• The Church of the Good Shepherd PCC	£300.00
• St James the Less PCC	£200.00
• NW Air Ambulance	£100.00

25/061 Review and approve the current budget position.

The budget position was reviewed and approved.

25/062 For Information

Public Rights of Way
Health
Highways
Reports from Councillors were noted.

25/063 Date and Time of Next Meeting

Tuesday 15th July at 7.30pm at The Old School, Lowgill, LA2 8PS

*see Standing Orders 3 (f) and 3 (g)

Signed: Chairman	Date:
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