

TATHAM PARISH COUNCIL

MINUTES OF THE MEETING: TUESDAY 17TH MARCH 2015, TATHAM OLD SCHOOL, 7.30PM

PRESENT	Bronwen Osborne	Chair
	Edward Mason	Parish Councillor
	Andrew Taylor	Parish Councillor
	Mel Winstanley	Parish Councillor
	Jim Harrison	Parish Councillor
	Sue Dawson	Parish Councillor
	Bill Deller	Parish Councillor

IN ATTENDANCE	Jane Lings	Clerk
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260/15	Public Time One member of the public attended.	
261/15	1.	Apologies for Absence Apologies were received from City Cllrs J Parkinson and J Jackson
262/15	2.	Declaration of Interests No declaration of interests were received.
263/15	3.	Minutes of the Previous Meeting The minutes of the previous meeting held on the 20 th January 2015 were ratified as an accurate record and signed by the Chairman.
264/15	4.	Police and Community Together The monthly update report for January 2015 was received and its contents noted. Cllr Taylor will enquire about Lancashire Police Farm Watch.
265/15	5.	County and City Council - Lowgill Village Flooding: Following the response from the Flood Risk Management team that their investigations of this matter are now considered to be complete, it was resolved that the clerk write to the team asking for sight of the photographs and drainage plans resulting from the investigation, detailing how and where the glazed pipe road drain is connected to the stone culvert. - Knott Hill Road above the Church: The latest information regarding the repair to Knott Hill Road is that the Highways Inspector has issued a dig down team order for further investigation of the problem. This should take place in the near future. It was resolved that the clerk contact the department to request an approximate date. - Blocked gully: The Highways Department was contacted on the 13.1.15 to investigate a blocked gully situated about 100 metres up the steep hill towards Lowgill from Mill Bridge. Work has been completed. - Bullbeck: It was noted that the hill leading down to the bridge between Lowgill and Iver is still flooding. It was resolved that the clerk will contact the Highways Department for investigation. - Parish Council Elections: The Parliamentary general election and local government elections in England are being held on the 7 May 2015. Nomination packs for Parish Council Election can be collected in person from Lancaster Town Hall. Further details can be obtained from the Elections Office on Telephone: 01524 582905 or email: elections@lancaster.gov.uk. The deadline for submitting completed nomination papers for all elections is 4:00pm on Thursday 9th April 2015. However, you are advised to deliver the papers as early as possible to ensure that any errors can be rectified. No exceptions can be made to this deadline. Nomination papers must be delivered by hand to: The Returning Officer, Electoral Services, Lancaster Town Hall.

266/15	6.	Lowgill Notice Board JH will request the Lengthsman to make contact with EM to look at the feasibility of moving the notice board for further consideration at the next Parish Council meeting. An estimate to be sort from Mr Sedgewick Senior to replace the runners on the noticeboard base.
267/15	7.	Lengthsman The Lengthsman continues to work through his list of duties. Railing Painting: JH has met with the Community Payback Team and carried out site visits to assess accessibility for health and safety requirements. The following points were noted: • Land owners permission will be required to access the railings from the land owners side. • The team would not paint the railings belonging to Tatham Hall Farm which have green mesh protection due to the possibility of damaging the mesh and fast moving traffic. • The team will carry out works during 2015/16 due to the volume of work requests but anticipate commencing in April weather dependent. • The Parish Council will need to supply the team with 6 2" paint brushes and the paint. • JH will email the location of the railings to Parish Councillors. The Parish Council thanked Cllr Harrison for his input into this work.
268/15	8.	Finance It was resolved to approve the statement of accounts for January - March 2015 The cumulative budget report was received. It was resolved to approve payment of the following items: Chq 022: I Sedgwick: £51.97 Chq 023: LALC: £102.56 Chq 024: HMRC: £90.00 Chq 025: J Lingings:£387.35 (360.00 +27.35)
269/15	9.	Risk Management Plan and Risk Assessment It was resolved to approve the Risk Management Plan and Risk Assessment.
270/15	10.	Effectiveness of Audit Internal Controls It was resolved to approve the report detailing the Effectiveness of Audit Internal Controls.
271/15	11.	Asset Register It was resolved to approve the Asset Register
272/15	12.	Annual Governance Statement It was resolved to approve the annual governance statement.
273/15	13.	Transparency Code It was resolved that the Parish Council accepted the new Transparency Code as circulated previously.
274/15	14.	Parish Clerk Vacancy The current clerk will be ending duties on the 31st March 2015 due to a change in circumstances. The closing date for applications has been set for 14th April and it is anticipated that interviews will be on April 21st.

275/15	15.	Planning Applications Application No. :15/00255/CU Proposal : Change of use of agricultural building to form additional accommodation for existing dwelling house(C3) Site Address : Oakhead, Mewith Lane, Tatham, Lancaster, Lancashire LA2 7DN It was resolved that the Parish Council supports this application. Planning Applications received in-between Parish Council meetings and considered using delegated powers (Ref 006/13): For information only Application No. :15/00075/FUL Proposal : Erection of a conservatory to the rear and a two storey extension to the side Site Address : Mill House, Millhouses Road, Tatham, Lancaster, LancashireLA2 8NF
276/15	16.	B4RN (For information only) The majority of residents are now connected, with good weather awaited to connect the remaining. This item will remain on the agenda until the last resident is connected.
277/15	17.	Items for the Next Agenda (for information only) Audit Statement Bank Mandate for new Clerk
278/15	18.	Date of Next Meeting Tuesday 19th May 2015